



**Present on call:** Nadia, Neelay, Joy, Linda, Ale, Carlos

**Apologies:** Gustavo & Kristy

**Date of next meeting:** TBC (to complete doodle)

### Item 1 – Welcome

Apologies from Kristy who is away staffing a camp in Iceland and advise us on time she wouldn't make it to this, nor July's meeting.

### Item 2 –Action Tracker

We [review the actions](#), their updates since last meeting, and updated the tracker.

- CISV Russia: We are awaiting a reply from Russia about how are they plans for legal registration in the country developing.  
Linda has a contact in Russia who works on NGOS registration there. She will do the appropriate introductions, and Ale will follow up on this contact (w/ Iris) to get a better grasp of the risks and challenges we (and Russian volunteers) might be exposed to when registering.

**Action:** **Linda** to make the introductions, and **Ale** to follow up.

We looked at [project updates](#):

- **Global Hosting Plan:** To begin shortly, Neelay has an idea and created a document regarding how to add upon the chapters on the plan. On the other hand and for the time being, there's a proposal to replicate target goals of 2024 for 2025 – pending the result and decisions that come out of the [Programme Review](#) related to programs and hosting. We remembered a pending discussion about alternative ways to incentive hosting for Chapters and Associations; we analyze to fit this into our in-person August meeting.
- **Category System** and **Verification System** are key working points for our in-person meeting and will be further developed in item 4.
- **Strategic Planning Workshop Package:** We are currently assessing which is the best timing to launch it. Nadia wanted to wait till Emily returns to the office to look into this, but might be late for the plan to be launched on time for next year, so she'll consult with Emily beforehand via e-mail.
- **Volunteer Engagement** and **Leadership Development:** We decided to postpone the discussion for later; in this line, Linda has asked for time in the coming in-person meeting in August to discuss the topic.

**Action:** To allocate time in the agenda for the in-person meeting to work on this topic.

**Commented [AP1]:** This is an ongoing topic since October 2018 (recommendation to upgrade CISV Russia from category F to category E). The Committee have a number of questions in relation to this, particularly this point comes from the minutes of the last meeting (May).

**Commented [AP2]:** Programme Review suggests discussions and potential modifications that might imply substantial changes to our programs. For more, look at the Programme Review files.



**CISV International**  
Building global friendship

**Meeting Minutes**  
**Chapter Development Committee**  
Thursday 20<sup>th</sup> June 2019  
1pm UK time

### Item 3 - Committee Evaluation

We looked all together at the [results of the evaluation](#) and we are generally pleased. “*Work between meetings*” was identified with the lowest score and we prompt that if anyone has ideas and best practices on how to improve working between meetings, shares them with the rest of the Committee.

We champion the ‘result oriented approach’ as our new way of working, and we are looking forward to be much more intentional about this.

As a reflection, the Committee used to be very ambitious when setting goals and tasks, we identify there has been an improvement over the years, and that we need to keep realistic on our capacities and workload.

### Item 4 - Verification System

Following the [project updates](#), Ale gave a general perspective on how’s the **Verification System** work progressing, and a general idea on what it’ll be and how it’ll work. A general draft will be shared prior to our in-person meeting and time will be allocated then to discuss the project more in depth.

**Commented [N13]:** The Committee is working on putting together a system to monitor and verify our NA/PAs. This is to ensure NA/PAs are complying with our policies, procedures and guidelines. The system will ensure certain safety and quality standards are being met, but will also allow us to support our NA/PAs with continuous improvement by giving advice and sharing good practice from across CISV and the sector.

### Item 5 - Any other business

#### Next Meeting and Communication:

- Nadia will set up and send the Committee a doodle poll to set July’s meeting date.
- **DECISION:** To set a new WhatsApp group for the committee where we will communicate small things and last-minute information (e.g. assistance to meetings).