



<b>Date</b>	14 July 2019	<b>Meeting facilitator</b>	Einav	<b>Minutes</b>	Bebbe
<b>Present</b>	Ale, Alle, Bebbe, Chrissy, Frank, Einav, Henry, Nancy, Tamara				
<b>Not present</b>	Eetu, Joanne				
<b>Next meeting</b>	Sunday, 11 August 2019 at 17:00 UK time	<b>Meeting facilitator</b>	Einav		

## COMMITTEE WORK GROUP UPDATES & PROGRESS

[Reporting format for work groups will change as of August 2019]

### Guides & InfoFile Work Group (Bebbe)

[Collate updates and edits for 2020 Programme Guides](#) / [Interchange Parent Training](#) / [Orientation resource](#) / [Review of programme-related InfoFiles](#)

- Four regional team members from 2 regional teams expressed interest in working on the Interchange parent replacement resource. Chrissy to work with group.

### Programme Models Work Group (Bebbe, Chrissy, Eetu, Tamara)

[\[Programme review\] Develop broad recommendations](#) / [\[Programme review\] Develop selected recommendations further and act on approved changes](#) / [\[Programme review\] Pending potential Member decision, act on changes](#)

- No update

### Educational Activities Work Group (Chrissy, Frank, Joanne, Nancy)

[Document a quality checklist for reviewing educational activities](#) / [Oversee and contribute to the annual content area campaign team](#) / [Review pending educational activities](#) / [Review educational activities](#)

- No update

### Training Work Group (Eetu, Helen, Nancy, Tamara)

[Document the process and timeline for annual trainer notes](#) / [Provide 2019 training recommendations](#) / [Engage in discussion with Training & Quality Assurance Committee about leader and staff certification](#) / [Review programme training sessions](#) / [Integrate a sustainable development awareness into programme hosting](#)

- No update

### National Programmes Work Group (Bebbe, Frank, Ale, Paula, Rupert)

[Review the inventory and identify educational and organizational benefits of different types of educational experiences](#) / [Develop national programme models](#) / [Develop required support, guidance, reporting, and roll out resources](#)

- No update

## AGENDA ITEMS AND COMMITTEE BUSINESS

### Committee personnel

Our three brand new committee member additions – Alejandra Salas (CRC), Alessandra Braglia (ITA), and Henry Bernuy (PER) – introduced themselves and were welcomed on board.

### Committee monthly meetings

We decided to stick to the second Sunday of the month for our monthly calls, but will – going forward – schedule all of them at 17:00 UK time.



### **Pending actions from previous meetings**

- Committee discussion: How to develop and maintain Programme Training Sessions? **Action: The Training Work Group to scope the working group task and share with the Committee in May**

### **Virtual decisions since previous meeting**

It was agreed to minute the decision from July 2018 regarding requests from Seminar Camp hosts to limit the official age rule to 18-year-olds only. It reads as follows:

#### **Short-term points to address**

*Here we focus on the 2020-2022 Seminar Camps and seek to limit the negative impact of any further exceptions. Essentially, we would continue to accept the exceptions (in a controlled and deliberate manner) by setting out firm parameters with regards to reasons and numbers. This would entail that we:*

- *request rationales from the relevant hosts whether the reason for requesting an exception is a matter of ‘ease’ or ‘necessity’ (and thus give CISV International a clearer understanding)*
- *establish a maximum cap of 1-2 exceptions per year (giving clear guidance to the Chapter Development as they coordinate the host offers)*

#### **Longer terms points to address**

*These are the questions about structural changes to the Seminar Camp programme (e.g. changing the age range, or creating separate age groups) and could – quite aptly – be incorporated into the committee’s work on the programme review. Two big questions to address would be:*

- *programme content: How would the programme content change if the participant age group changed (if at all)? We also need to consider the overlap with 16-18 Youth Meetings. In what way is that programme different when it comes to the age profile of the participants?*
- *practicality and organization: What would the impact be on sending NAs in terms of filling invitations*

### **2020 Host Offers: Special Requests for Seminar Camp age exception**

The Committee was approached by CISV France at the start of July to be allowed to host a Seminar Camp in 2020 for only 18-year-old participants. As the request was made late in the process, the International Office did not include the host offer in the 2020 Round 1 invitations as it will be pending committee approval. The committee decided to grant an expectation in this case (as the overall number of 2020 Seminar Camps is high), but also be clear in our reply what the expectations are regarding the process as well as finding other solutions.

### **Committee work plan**

With the recent addition of new committee members, the committee will review its working group structure to make sure we are properly resources going forward. **Action: every committee member to indicate the preferences to Einav and Bebbe by Thursday, 18 July.**

**Policy question: For individual invitations that are returned very late in the process, is there an argument for dispensing with gender and NA criteria (to increase the chances of filling the spot)?**

[Tabled to our August meeting]