



Present on call: Nadia, Carlos, Joy & Kristy
Apologies: Gustavo, Ale, Linda, Neelay
Date of next meeting: Thursday 20 th June 2019 1 pm UK time

Item 1 – Welcome

Apologies from Gustavo who was unfortunately unable to join the meeting today. Nadia spoke to him earlier today and has a few points to share on his behalf.

Also apologies from Ale, who kindly sent an email update before the meeting, and from Linda who has work commitments but will try to join later in the call. Neelay is hoping to join the call soon.

Note: Kristy is away staffing a camp in Iceland in June and July so is unable to take the minutes and will not be able to join the July meeting.

Item 2 – Action Tracker

Action Tracker – updated the tracker and everyone knows their outstanding tasks.

Project Updates – we ran through the project updates. Joy gave us a quick overview on the status of the **Guide to setting up a new Chapter (in an existing NA)**. This is progressing well with input from several NA/PAs. Carlos and Nadia have also shared some feedback and input based on discussions at the Promoter Workshop in Colombia. Joy also gave an update on the **Website Project**. Kristy now no longer has the time to contribute to this project. Joy explained the process of gathering information from volunteers from Chapters on what they want and need from the website in terms of Chapter Development and emphasised that the focus was on what content is needed, not the way it will be communicated on the website itself. This will be down to the Communications Team. Joy is hoping Mary Rae (CISV Canada) will be able to help with this project, given her experience working in libraries and similar projects. Carlos gave an update on the **Understanding motivation behind Chapters hosting more Project**. He is looking into what information we have collected around this topic from surveys done as part of the Programme Review. Then he will know what other information we might need to collect.

Actions:

1. Nadia to add to next month’s agenda a discussion around ‘Volunteer engagement & motivation’ and ‘Volunteer leadership development’, two of the pending tasks we need to make sure we don’t forget about.
2. Nadia to follow up with Neelay about the Global Hosting Plan project and why this is stalled.

Commented [NI1]: These are projects we identified that we wanted to spend some time on but as of yet, haven’t decided how best to do so.

Item 3 – CISV International Strategic Plan 2019-2021

Nadia ran through this [Strategic Plan 2019-2021](#) presentation the Governing Board delivered at the Regional Meetings.

Item 4 – CISV Russia – what should we propose?

Discussed Ale’s email update on this topic and Iris’ most recent response. Here is what Ale shared with the Committee prior to the meeting:

About Russia. I just got an update from Iris yesterday, apparently CISV Russia is eager to know how are we moving forward with the possible category upgrade. They've done a couple of educational activities in the last few month, some of them with LMOs, aiming to keep de CISV community engaged, and they've sent a representative to BEAM. Iris

Commented [NI2]: This is an ongoing topic in the Committee since October 2018. The EMEA ReCos recommended the upgrade of CISV Russia from category F to category E. The Committee have a number of questions in relation to this. See minutes from October 2018 and April 2019 for more information.

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believes they're committed and ready to rebuild CISV Russia and she's afraid that if they don't get upgraded this year, the motivation and hard work might be lost; so she's also asking which steps we'd like them to follow in order to be able to move from category and send participants.

*My thoughts: I see they are performing at current category criteria and possibly fulfilling Category E criteria as well. Our concerns refer on how they'd move forward to full membership, being legally able to operate and mostly host programmes. So, since we are still a few months away of putting Category Change Recommendations to the board, I think we could reply back to Iris with those steps they are requiring to follow for us to consider the category upgrade; those referring to **A)** Getting sufficient legal advice on registration and liability, not only to consider hosting, but also which restrictions would the lack of registration imply for local activities and having an informal organisation; **B)** If the case is registration and hosting is not an option in the near future, explore alternatives (i.e. cohosting) and potential partner NAs; and **C)** Present a financial plan to support their strategy (adjust the financial plan presented in their strategic planning, which didn't seem feasible).*

There was general agreement with Ale's suggestion. Nadia shared that Gustavo spoke with Iris during BEAM and it seems there has been some misunderstanding or lack of clarity around the expectations on registration CISV Russia. Nadia emphasised that in our response to Iris/CISV Russia, we should be very clear that all NA/PAs need to register with the appropriate Government Authority in the country. Nadia made sure we were all in agreement that this should be for all hosting and sending NAs – everyone on the call agreed with this.

DECISION: all hosting and sending NA/PAs need to be registered with an appropriate Government Authority.

Everyone agreed that we need to be positive and supportive in our response to Iris and CISV Russia and show that we want them to be part of CISV. We should look at how we can provide support for them with the registration process. Nadia stated that it is clear from R&I and the Governing Board that we cannot provide any further financial support for CISV Russia but we can provide human resources to help them. Nadia has someone (a volunteer) in mind who was very active in the past in this part of EMEA and may well know something about registration in Russia.

Actions:

1. Nadia to reach out to the volunteer who might have knowledge about registering as an NGO in Russia and see if she can help.
2. Ale to respond to Iris stating that we want CISV Russia to develop and remain part of CISV, and will support them with this, but CISV Russia will need to register as an organisation, or be in the process of registration as a legal entity, by October 2019 in order for us to support the recommendation to upgrade CISV Russia to category E.

Item 5 – Any other Business

Next Meeting – Thursday 20th June 1pm UK time. We will look at the Committee Evaluation results, which will be shared before the meeting, and get an update on the category system review.

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In-person Meeting - Nadia shared that no decision has been made yet on when and where the meeting will be. This is because the Doodle Poll for all 14 people who we hope to involve was not conclusive. Nadia is meeting with Gustavo this weekend to take a look at the Doodle Poll responses and decide on dates. Unfortunately, with 14 people from across the globe, it is unlikely we will be able to get everyone there but we will try our best.

Questions were asked about the intended outcome of the meeting and whether 3 days were long enough (similar questions raised by Michael Klopper (EMEA ReCo) via email). Nadia explained that the focus of the meeting will be to develop further the details of the new framework, make and documenting some clear decisions and standpoints from Chapter Development (e.g: NA registration requirements). This will very much focus around the new category system, which we will have an initial draft of by the time of the meeting, and the approach to new Chapters in emerging markets, as outlined in the strategic plan.

Action: Nadia to provide an update on this early next week (w/c 13th May) and include more information on the intended outcomes and agenda so we can assess if 3 days is long enough for the meeting.

Commented [N13]: We plan to have a Chapter Development in-person meeting in 2019 to discuss further our new framework and make some further decisions on key topics. We aim for this meeting to include the Committee and all 6 ReCos to make sure we have input from everyone and decisions are clearly made and understood by all Chapter Development key personnel.